

# GREAT SMOKY MOUNTAINS RAILROAD

**Division/Department:** Depot/Cleaning Crew

**Job Title:** Cleaning Attendant

**Reports to:** Cleaning Supervisor

**Type of Position:** Seasonal, Non-exempt

**General Description:** To perform a variety of cleaning duties to ensure that all train cars are clean and ready for the next scheduled run.

## **Duties and Responsibilities:**

- Perform a variety of cleaning duties to include but not limited to: vacuuming, sweeping, mopping, washing walls, cleaning windows, etc.
- Check in with the Supervisor on duty for any special instructions or tasks that need to be handled.
- Assist the Supervisor in gathering the necessary supplies for the days' work.
- Perform duties as assigned by the supervisor and inspect each area as you finish that area before going on to the next area.
- Be security minded and assume responsibility for security while working in an area independently.
- If an area is not satisfactorily cleaned, be prepared to assist in correcting any problems as assigned by the supervisor.
- Maintain storage areas, keeping them neat and clean.
- Ensure familiarity with the Safety Data Sheets (SDS) on products used.
- Report to the supervisor any problem areas you encounter while performing your required tasks.
- Work as part of Train Cleaning Department to achieve Department goals/projections.
- Other duties as requested by department manager and/or GSMR senior mgmt.

## **Work Experience Requirements:**

- Must have a valid driver's license.
- Prior cleaning and/or janitorial experience preferred.
- Must be able to lift and carry 15 lbs.

## **Tools and Equipment Used:**

- Mop, Mop Bucket, Broom, Vacuum, etc.
- Golf cart

This is a job description, not intended to be specific. We work as a team at GSMR and you may be asked to do additional tasks.