

GREAT SMOKY MOUNTAINS RAILROAD

Division / Department: Depot/Parking

Job Title: Parking Attendant

Reports to: Assistant Reservations Manager

Type of Position: Seasonal, Non-exempt

Job Summary: To systematically guide or coordinate vehicular and/or pedestrian traffic and park cars in a courteous, safe manner.

Work Experience Requirements:

- Must be able to communicate effectively in both written and spoken English.
- Must be able to interact effectively with coworkers and customers.
- Cash handling experience preferred.
- Must be able to work a flexible schedule with night, weekend and holiday hours.

Duties and Responsibilities:

- Greet customers with a smile. Verify if they are riding the current trip, collect parking fee, park in the appropriate lot.
- Report to the Depot on a daily basis for any special instructions.
- Put out train parking signs and orange caution cones.
- Must wear and use company provided orange vest and orange flag.
- Be in position and ready to assist passengers. Direct handicapped passengers to designated area next to the ticket office.
- At departure time, inform the depot via hand held radio, if any passengers are still parking so that no one is left behind.
- Work as part of Depot Department to achieve Department goals/projections.
- Other duties as requested by department manager and/or AHR/GSMR senior mgmt.

Education and Other Requirements:

- High School Diploma or equivalent
- Must be able to lift and carry 15 lbs.
- Must be able to work in various types of weather conditions.