

GREAT SMOKY MOUNTAINS RAILROAD

Division / Department: Property Maintenance

Job Title: Property Maintenance Worker

Reports to: Property Maintenance Supervisor

Type of Position: Full-Time, Non-exempt hourly

Job Summary: Responsible for the cleaning and maintenance of property buildings and grounds. Works as a team member of the property maintenance department.

Work Experience Requirements:

- Must be able to communicate effectively.
- Must be able to interact effectively with coworkers and customers.
- 1-3 years of experience in janitorial/maintenance setting preferred.
- Must be able to work a flexible schedule with night, weekend and holiday hours.

Duties and Responsibilities:

- Clean property buildings. Buildings to include, but not limited to, Bryson City Public Restrooms, Dillsboro Public Restrooms and Bryson City Office Building.
- Maintenance of property grounds to include, but not limited to, trash pick-up for all property locations, cleaning/weeding/watering of flower beds and potted flowers.
- Set up and take down of boarding station and promotional signage daily.
- Set up and take down umbrellas at outdoor picnic area.
- Provide assistance for passengers with special needs.
- Set up deboarding barricades at museum.
- Transport supplies via golf cart to various departments as needed.
- Mows and weed eats property grounds.
- Perform minor building and equipment repairs.
- Participate in the construction, setup and breakdown of event sites.
- Work as part of Property Maintenance Department to achieve Department goals/projections.
- Other duties as requested by department manager and/or AHR/GSMR senior mgmt.

Education and Other Requirements:

- High School Diploma or equivalent
- Must have a valid driver's license.
- Must be able to successfully complete and achieve a passing score on an WorkSTEPS physical capability strength evaluation.

Tools and Equipment Used:

- Cleaning tools- Mop, Mop Bucket, Broom, Vacuum, etc.
- Maintenance tools- weed eater, lawn mower, tractors, etc.
- Woodworking/construction tools- saws, drills, hammers, etc.
- Golf cart