



**Department:** Retail  
**Position:** Retail Sales Associate  
**Date Available:** Immediately

**Reports to:** Retail Manager  
**Type of Position:** Seasonal/Part-Time

**Job Summary:**

The Retail Sales Associate is responsible for providing customer service, totaling bills, accepting payments and making change for customers in retail store.

**Duties and Responsibilities:**

- Stock shelves, counters or tables with merchandise.
- Greet every customer that walks in store.
- Obtain merchandise requested by customer or receive merchandise selected by customer.
- Answer customer questions concerning location, price and use of merchandise.
- Total price and tax on merchandise purchased by customer to determine bill.
- Accept payment and make change.
- Wrap or bag merchandise for customers.
- Keep displays clean and neat with fresh merchandise on display.
- Keep store clean and orderly throughout the day.
- Work as Trains Museum Attendant if necessary.
- Other duties as requested by Retail Management and/or GSMR senior mgmt.

**Work Experience Requirements:**

- Previous retail or customer service experience with cash handling preferred.
- Must be able to interact effectively with coworkers/vendors/customers.
- Must have a passion and desire for the strong customer service and guest satisfaction.
- Must be able to work a flexible schedule with night and weekend hours.
- Must be able to lift 50lbs.

**Posting Date:** June 25, 2018

*This position will be posted until filled.*